

Hospice UK Grant Programmes

How to apply online

You must first register your details by creating an account.

Register on the Hospice UK Grants Portal: www.hospiceuk.org/Grants

You will need to enter:

- Title
- First name
- Surname
- Organisation (select)
- Job title
- Country UK
- Post code
- Address (hospice)
- Town/city
- E-mail address (please use business e-mail address)

Once you have an account, log in to the Open Grant Programmes page and select the appropriate grant application form.

Working your way through the online form

There will be a menu of Sections on left hand side of the screen. The first section requires completion of the **Eligibility** filter, indicated by an orange square with a + sign its middle.

Once you have answered the questions, click Save (button highlighted in yellow).

The eligibility section will grey out, the + sign be replaced with -

Thereupon, an orange square with a + sign in its middle should appear next to the remaining sections.

Registrant section – Please check your details

These details should match those with which you registered. Click the “Save” button.

The orange square should be replaced by a green box with a tick.

Applicant section - On behalf of which organisation are you applying?

Insert name of the organisation (it should match the name you provided as the registrant's organisation).

Please re-enter your business address in the contact details.

Application Questions Section

Complete each question.

Documents Section

If you are attaching a statement of support from the CEO or equivalent and any other associated material as a document, please upload the document here.

Declaration Section – Submit

By clicking the Submit button on this page, you declare:

- (a) All necessary permissions and approvals have been given
- (b) To the best of my knowledge the details on the application are correct
- (c) I understand that the information provided in this application will be used, and shared with others, as appropriate, for the purpose of assessing the application for a grant.

On successful submission of your application, you will receive a confirmation of submission e-mail, which will include a copy of your application.